



UNIT 1
WORKSTOWN INDUSTRIAL ESTATE
PRINCES ROAD
EDMONTON
LONDON N18 3PR

Telephone 0208 550 4486
Email: info@directwholefoods.com
www.directwholefoods.com

SUPPLIERS OF FROZEN FOODS AND ICE-CREAM
TO THE CATERING AND RETAIL TRADE

Job Title: Frozen Warehouse Operative with Forklift

Position Type: Permanent Full-time

Salary: Competitive based on experience.

A Warehouse and Freezer Operative with Forklift plays a crucial role in ensuring the efficient handling, storage, and dispatch of goods within a warehouse environment, particularly in temperature-controlled settings. Below is a comprehensive job specification for this position:

Job Summary:

The Warehouse and Freezer Operative with Forklift is responsible for the accurate receipt, storage, and dispatch of products within both freezer and ambient warehouse environments. This role requires operating forklifts and other material-handling equipment to move goods safely and efficiently, adhering to all health and safety regulations.

Key Responsibilities:

- **Material Handling:** Safely operate forklifts to load, unload, and transport materials within the warehouse.
- **Order Picking:** Accurately pick and prepare orders for shipment, ensuring correct labelling and documentation.
- **Inventory Management:** Assist in inventory counts and maintain accurate records of stock movements.
- **Storage:** Store products in designated areas, ensuring optimal space utilization and compliance with storage guidelines.
- **Equipment Maintenance:** Perform routine checks and maintenance on forklifts and report any malfunctions to the supervisor.
- **Safety Compliance:** Adhere to all safety protocols, including the proper handling of hazardous materials and the use of personal protective equipment (PPE).

- Freezer Operations: Work efficiently in freezer environments (-22 C/-0.04oF), managing the storage and retrieval of frozen goods while adhering to temperature control standards.

Qualifications and Skills:

- Experience: Previous experience in a warehouse setting, preferably involving freezer operations and forklift use.
- Certification: Valid forklift operator certification is required on Counterbalance, Pivot Steer/Flexi and Reach.
- Physical Requirements: Ability to lift heavy objects, work in cold environments, and stand for extended periods.
- Attention to Detail: Strong focus on accuracy in order picking and inventory management.
- Communication: Effective verbal and written communication skills.
- Teamwork: Ability to work collaboratively with colleagues to achieve operational goals.

Schedule:

- Monday to Friday
- Weekend availability (overtime)

Experience:

- Reach Forklift: 2 years (required)
- Flexi Forklift: 1 year (preferred)
- Counterbalance Forklift: 2 years (required)

Benefits:

- Company pension, NHS Top Up Scheme
- Free on-site parking.
- Employee discount
- Free parking